

**MEETING MINUTES**  
**District of Columbia Corrections Information Council**  
**Open Monthly Meeting**  
**Tuesday, June 17, 2014 6:30pm – 8:00 pm**  
One Judiciary Square  
441 4<sup>th</sup> Street, NW, Rm 1114  
Washington, DC 20004

- I. Call to Order.** The CIC Open Meeting was called to order at 6:36 pm by board member Rev. Samuel Whittaker at One Judiciary Square, 441 4<sup>th</sup> Street, NW, Rm 1114, Washington, DC 20004.
- II. Ascertainment of Quorum.** Board Members present (Rev. Samuel Whittaker, Katharine Huffman), constituting a quorum. Staff personnel present (Cara Compani, Program Analyst, Shakenia Bryant, Office Manager, and Andre McGant, Community Outreach Specialist).
- III. Adoption of Open Meeting Minutes.**
- a. Katharine Huffman (board member) motion for approval of previous meeting minutes.
  - b. Will be posted on the website.
- IV. Update on: USP Allenwood, FCI Allenwood Low, Rivers, USP Atlanta, USP Lewisburg and FCI Schuylkill.**
- a. Four inspections outside of DC and Rivers
    - All inspection reports are in either board review or final draft.
    - We conducted an inspection of USP Allenwood and FCI Allenwood low on September 18, 2013.
    - We conducted a two day inspection of CI Rivers on September 26-27, 2013.
    - We conducted an inspection of USP Atlanta on February 10, 2014.
    - We conducted an inspection of USP Lewisburg and FCI Schuylkill on April 10-11, 2014.
- V. FCC Victorville.**
- a. USP Victorville was inspected on April 29, 2014.
  - b. FCI Victorville Medium II was inspected on April 30, 2014.
  - c. FCI Victorville Medium I was inspected on May 1, 2014.
- VI. Community Outreach.**
- a. Introduction of our new CIC Community Outreach Andre McGant.
- VII. Questions & Comments.**
- a. **Question:** What is the process on the new board member? **Answer:** The Deputy Mayor's Office will make the call on a new board member.
  - b. **Question:** Are there talks about expanding our mandate? **Answer:** We have yet to talk about expanding our mandate.

**VIII. Next Open Meeting.**

- a. The CIC Board will discuss the next open meet during the closed session of this meeting and forward the information to the listserv.

**IX. Vote to Close Remainder of Meeting, Pursuant to DC Code 2-575(c)(1).**

- a. Pursuant to DC Code 2-575(c)(1), the board of the CIC will vote to close the remainder of the meeting to discuss training and development of CIC board members and staff. DC Code 2-575(b)(12).

**X. Closed Session of Meeting.**

**XI. Adjournment.**

- a. There being no further business, Board member Rev. Samuel Whittaker declared the meeting adjourned by unanimous consent.
- b. Meeting adjourned at 8:06 pm.